



## Parish Staff

Rev. Robert P. Heinz, *Pastor*

Rev. Dan Folwaczny, *Associate Pastor*

Rev. Richard J. Mueller, *Pastor Emeritus*

Cathy Walz, *Pastoral Associate*

Michael Ward, *Director of Music & Liturgy  
Coordinator*

Mona Lukas, *Director of Ministers of Care*

Moira Cary, *Director of Finance & Operations*

Tracy Nelson, *Parish Office*

### Religious Education Department

Owen Walsh, *Director*

### Youth Ministry

Maggie Bruce, *Youth Coordinator,  
7<sup>th</sup>-12<sup>th</sup> Grade*

### St. Norbert School

Jennifer Adamski, *Principal*



# St. Norbert Parish

## 2015 Annual Report

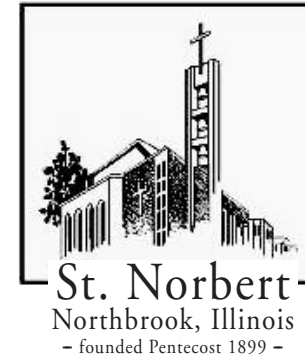
## St. Norbert Parish

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November, 2015

Dear Parishioners,

On the following pages you will find the Annual Report of the parish for the fiscal year that ended June 30, 2015. Because of you, we are a vibrant parish, a Catholic community of faith, offering valuable formation, liturgical and ministerial services to all in our community. This is made possible through the collaborative efforts of our lay and religious leaders, volunteers and staff, and most importantly because of your financial support. We work to be responsible stewards of the gifts that you have given to St. Norbert. I thank you for your faith and hope in our Church, and commitment to our parish.

Last year, I asked that you prayerfully reflect, and if possible increase your contributions. I was moved by the response. Not only did Sunday offerings increase meaningfully, but the support at Christmas and Easter rose over 11%. We depend on these donations to pay our operating expenses and the members of our pastoral staff who serve parishioners. St. Norbert School is the beneficiary of a significant endowment that was established many years ago by long time parishioners. Last year a distribution of \$130,000 was made to support curriculum and technology enhancements. This distribution, coupled with a generous \$100,000 bequest, bolstered our cash reserves.

While our parish is financially stable, overall Mass attendance continues to be flat which impacts our financial security, so the need is there for our faithful stewards to continue to support St. Norbert. Although your financial means or other considerations may make it difficult to increase your offertory, I again ask you, in prayer, to review your current contribution, and if possible increase your weekly or holiday offering so that our parish remains strong and a vibrant community of faith.

Thank you, in advance, for your generosity. May God bless you.

Fr. Bob Heinz, Pastor

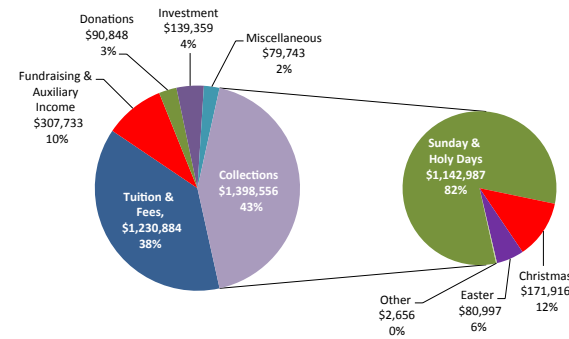
## Operating Results Summary

7/1/2014 - 6/30/2015

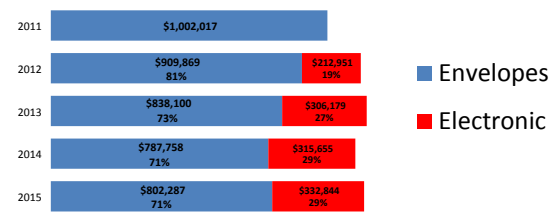
	2015	2014
<b>Ordinary Income</b>		
Church Collections	\$1,398,556	\$1,340,481
Tuition & Fees	\$1,230,884	\$1,200,453
Fundraising & Auxiliary Income	\$307,733	\$305,299
Donations	\$90,848	\$72,244
Interest & PEEF Distribution <sup>(a)</sup>	\$139,359	\$8,547
Miscellaneous	<u>\$79,743</u>	<u>\$137,463</u>
	\$3,247,123	\$3,064,487
<b>Operating Expenses</b>		
Salaries & Benefits	\$2,202,087	\$2,157,250
Archdiocesan Assessments	\$204,521	\$197,984
Maintenance & Building Repairs	\$155,223	\$150,587
Utilities	\$141,737	\$148,053
Property/Casualty Insurance	\$80,299	\$78,576
Administrative	\$121,060	\$83,087
Books & Supplies	\$75,629	\$57,514
Miscellaneous	\$121,060	\$163,929
Altar & Liturgical Supplies	<u>\$45,544</u>	<u>\$37,297</u>
	\$3,147,679	\$3,074,277
<b>Net Operating Income</b>	<b>\$99,444</b>	<b>-\$9,790</b>
<b>Other Income</b>		
Insurance Recoveries	\$0	\$9,725
Sharing & Archdiocesan Collections	\$104,338	\$109,136
Bequests & Memorials	\$107,499	\$12,455
Annual Appeal Rebate	<u>\$18,142</u>	<u>\$7,803</u>
	\$229,979	\$139,119
<b>Other Expense</b>		
Sharing & Archdiocesan Payments	\$104,338	\$108,824
Capital Improvements	<u>\$79,976</u>	<u>\$27,664</u>
	\$184,314	\$136,488
<b>Net Other Income</b>	<b>\$45,665</b>	<b>\$2,631</b>
<b>Net Income</b>	<b>\$145,109</b>	<b>-\$7,159</b>

<sup>(a)</sup>Does not include PEEF non cash market gain/loss

## Operating Income Total: \$3,247,123



Your financial contributions at Mass, and increasingly through electronic giving, provide substantially the entire parish's operating funds. This past year we reached a record level in financial stewardship, with Sunday collections up over 4%, and Christmas and Easter collections up 11% from the prior year. We have a record of contributions from 1149 of our 2078 registered families, with an average annual donation of \$1,217.



### Sunday Collections

Tuition and fees charged for the school and religious education programs were more than last year because of higher tuition rates and the success of the after-school care program. Revenues from our religious education program were down because of a drop in enrollment. Tuition and fees for both the school and religious education do not cover actual costs. We are fortunate to have dedicated funding from our school annual fund and endowment. In this past year, \$130,000 was drawn from the education endowment (PEEF) to support these Catholic education missions of our parish. The school annual appeal (fundraising) earlier this year raised over \$92,000.

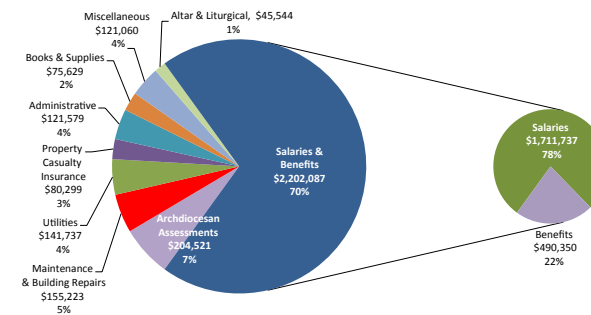
Parish auxiliaries and fundraising committees support our parish in so many wonderful ways. Their participation in our parish faith life, community building and outreach programs impact and serve so many, both near and far away. The annual parish dinner auction was a celebration of our parish community. The

efforts and generosity of so many resulted in a \$130,000 contribution to our parish and school. The Block Party, despite the rain, raised \$29,000. The Women's Council and Men's Club continue to be generous to our parish and school.

Donations received for designated purpose collections and bequests/memorials are classified as other income. Special collections are remitted directly to the respective organizations of the Archdiocese. Our support of our sharing parish, St. Margaret of Scotland, is included here and amounted to \$15,223. We were blessed to have received a single bequest of \$100,000.

Our parishioners' support of the Cardinal's Annual Appeal increased in 2015 resulting in a rebate of \$18,142. This rebate, coupled with money from our millennium campaign reserve, was used for a new gym roof and various tuck-point projects on the parish campus.

## Operating Expense Total: \$3,147,679



Salaries and benefits of our pastoral, school and maintenance staff along with our mandated assessment from the Archdiocese represent 76% of operating expenses. Salaries and health insurance costs were lower due to staffing changes. The school invested in new textbooks and technology to support curriculum initiatives. The related costs are reflected in higher textbook and administrative expenses. The endowment distribution and school fundraising paid for this investment. Utility costs continue to decline as we participate in various Archdiocese sponsored cost-saving programs. Higher liturgical expenses reflect the enhancement of our music program under our new Music & Liturgical Director, Michael Ward.

### Net Operating Income: \$99,444

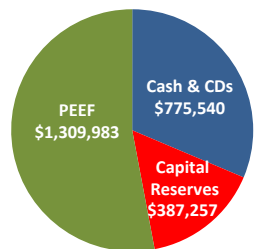
Operating income includes the residual PEEF distribution. The large bequest we received allowed us to have a positive net income in fiscal year 2015.

## Participation in Parish Life

	2015	2014
<b>Parish Growth &amp; Support</b>		
Families	2078	2090
<b>Sacramental Life</b>		
Baptisms	50	64
First Communions	66	67
Confirmations	99	88
Marriages	7	12
Funerals	48	59
RCIA conversions	4	2
<b>Educational Programs</b>		
Religious Ed Students	477	512
Tuition per Student	\$265	\$250
Elementary School		
Pre-School	76	69
Grades K-8	136	141
Tuition K-8	\$5,550	\$5,350

## Net Parish Assets Total: \$2,475,780

The allocation of parish assets shifted slightly from last year while the net total increased by \$45,000. The parish continues to have a healthy reserve of cash to support operations and our ministries..



### Parish Educational Endowment Fund Financial Report

The St. Norbert Parish Educational Endowment Fund (PEEF) was established in 1998 as a long-term commitment to academic excellence for our children. Historically, 5% of the market value of the fund has been used annually to support the school. In 2014 we chose to defer the draw for one year.

In fiscal 2015 we took a \$130,000 distribution from the PEEF – \$65,000 for each of the past two years. The PEEF balance at the end of this year was down \$100,125 from comparative 2014. This reflects the distribution as well as a \$29,875 market gain.