

## Participation in Parish Life

	2016	2015
<b>Parish Growth &amp; Support</b>		
Families	2112	2078
<b>Sacramental Life</b>		
Baptisms	53	50
First Communions	59	66
Confirmations	108	99
Marriages	10	7
Funerals	34	48
RCIA conversions	4	4
<b>Educational Programs</b>		
Religious Ed Students	412	477
Tuition per Student	\$265	\$265
Elementary School		
Pre-School	87	76
Grades K-8	122	136
Tuition K-8	\$5,750	\$5,550



## Parish Staff

Rev. Robert P. Heinz, *Pastor*

Rev. Dan Folwaczny, *Associate Pastor*

Frances Johnson, *Pastoral Associate*

Michael Ward, *Director of Music & Liturgy  
Coordinator*

Mona Lukas, *Director of Ministers of Care*

Moira Cary, *Director of Finance & Operations*

Karla Irving, *Director of Special Projects*

Tracy Nelson, *Parish Office*

**Religious Education Dept./Faith Formation**

Betty Parkinson, *Director*

**Youth Ministry**

Maggie Bruce, *Youth Coordinator,  
7<sup>th</sup>-12<sup>th</sup> Grade*

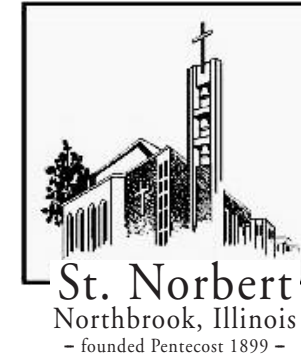
**St. Norbert School**

Geralyn Lawler, *Principal*



# St. Norbert Parish

## 2016 Annual Report



November, 2016

Dear Parishioners,

On the following pages you will find the Annual Report of the parish for the fiscal year that ended June 30, 2016. Because of you, we are a vibrant parish, a Catholic community of faith, offering valuable formation, liturgical and ministerial services to all in our community. This is made possible through the collaborative efforts of our lay and religious leaders, volunteers and staff, and most importantly because of your financial support. We work to be responsible stewards of the gifts that you have given to St. Norbert. I thank you for your faith and hope in our church, and commitment to the parish.

This year we saw a decline in Mass attendance which translated to a decline in Church collections resulting in an operating loss. While we are financially stable with sufficient cash reserves, we depend on these donations to pay our operating expenses and the members of our pastoral staff who serve parishioners. The capital campaign, To Teach Who Christ Is (TTWCI), which began this fall, focuses on the repairs, renovations and enhancements of our parish campus and secures the Catholic Church presence in Northbrook. Your Sunday stewardship is what lets us live out our mission on a daily basis.

I ask that you, in prayer, review your current contribution, and if possible commit to making an offering if you do not already do so, and if you do contribute, to consider a possible increase so that our parish remains a strong and vibrant community of faith.

Thank you, in advance, for your generosity. May God bless you.

Fr. Bob Heinz, Pastor



## St. Norbert Parish

1809 Walters Ave | Northbrook | IL | 60062

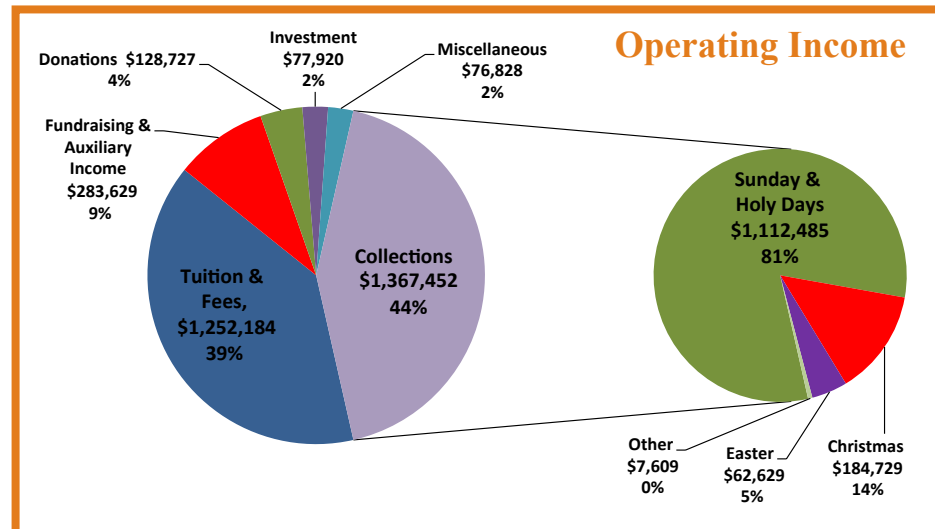
[www.stnorbertparish.org](http://www.stnorbertparish.org)

847-272-7090

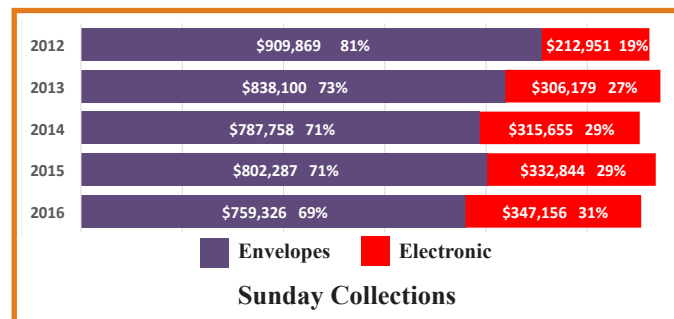
Email: [parishoffice@stnorbertparish.org](mailto:parishoffice@stnorbertparish.org)

## Operating Income Total: \$3,186,740

Financial stewardship – Sunday and holy day offerings, Christmas and Easter gifts and smaller monthly collections for flowers and Catholic school support – provide substantially all of the parish’s funds to support church



operations on a daily basis. We saw a decline in church collections from last year - \$31,104, just over 2% - which mirrors the fall off in Sunday mass attendance we have seen per the recent October count. Fortunately, many parishioners now use our electronic giving platform, which on an absolute and percentage basis, increased.



Tuition and fee income was up slightly from 2015 reflecting increased school tuition rates and record enrollment in our pre-school program. These revenues, however, do not cover all the costs of either the school or our religious education program. The school has

dedicated funding from an education endowment (PEEF) and annual appeal. Combined, these totaled \$130,000. Other fundraising events, auxiliary and parish support help fill the gap. These Catholic education programs are an integral part of our parish mission. We granted approximately \$65,000 of tuition assistance to parish families last year.

Parish auxiliaries and fundraising committees support our parish in so many wonderful ways. Their participation in our parish faith life, community building and outreach programs impact and serve so many, both near and far away. Thank you to all who supported our 20th Anniversary Dinner Auction last year. It was a beautiful celebration of our parish community. It is our single largest fundraising event and raised over \$100,000. The Block Party was well attended in June and supported by our sponsors. The successful party raised \$30,000. The Women’s Council and Men’s Club continue to be generous to our parish and school.

Donations received for designated purpose collections as well as bequests and memorials are classified as other, non-operating income. These collections were up over \$26,500 showing our parishioners’ support of the religious, missionaries, and those in need. Special collections are remitted directly to the respective organizations of the Archdiocese.

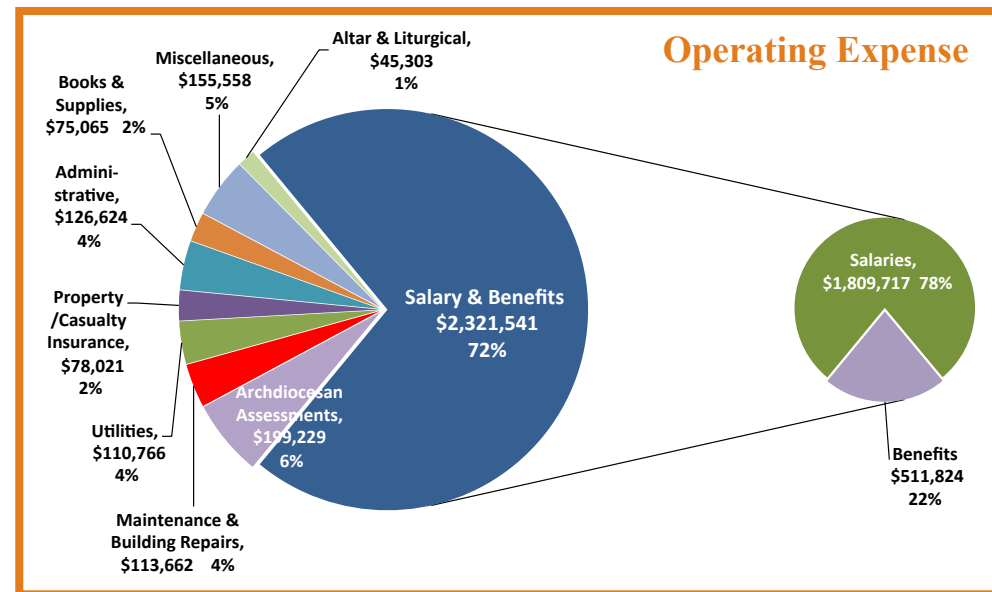
Our support of our sharing parish, St. Margaret of Scotland, is included here and amounted to \$16,000.

The Cardinal’s annual appeal increased significantly in 2016 resulting in a record rebate of \$48,250. Our goal had

been cut in half because of the TTWCI campaign beginning in 2016 which provided the boost. This rebate, along with money from our capital reserves, was used to make capital improvements of \$103,626 to our parish campus buildings. These include roof and parking lot repairs, electrical upgrades, bathroom renovations, HVAC control systems, etc.

## Operating Expense Total: \$3,225,769

Salaries and benefits of our pastoral, school and maintenance staff along with mandated assessments from the Archdiocese represent nearly 80% of our total operating expenses. Higher staffing costs reflect an average 2.5% increase, as well as the acceleration of paying out departing school faculty contracts in the last month of our fiscal year. We had a large \$32,000 heating credit from the prior year which reduced utility expenses. Administrative expenses were higher for two reasons: the engagement of Foley Consulting for the TTWCI campaign

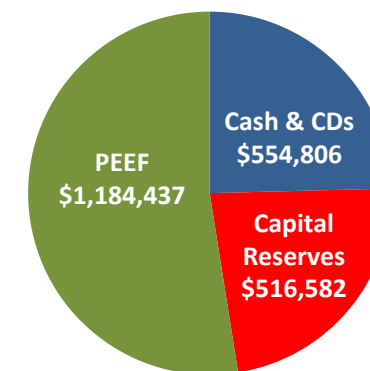


and the installation of a new server and firewall in the office. Active management of ordinary maintenance & repairs helped keep operating expenses in check. Many of our projects were capitalized this year due to their long term nature.

## Net Operating Income: -\$39,029

We had both an operating and net loss this year at the parish. Stewardship and fundraising were lower than past years. While we managed our variable operating expenses, other costs are fixed. The combination of these factors, along with significant capital improvements, resulted in a \$39,029 operating and approximate \$91,000 net loss. Cash that was saved from prior year profits was used to cover this shortfall.

## Net Parish Assets Total: \$2,225,825



As can be seen in the chart, the parish continues to have a healthy reserve of cash to support our operations and ministries and maintenance of our aging parish campus.

## Parish Educational Endowment Fund Financial Report

The St. Norbert Parish Educational Endowment Fund (PEEF) was established in 1998 as a long-term commitment to academic excellence for our children. Historically, 5% of the market value of the fund has been used annually to support the school. This past year the distribution was \$65,000. The PEEF balance at the end of fiscal year 2016 was down \$125,546. This includes the distribution as well as a market loss of \$60,546.

## Operating Results Summary

7/1/2015 - 6/30/2016

	2016	2015
<b>Ordinary Income</b>		
Church Collections	\$1,367,452	\$1,398,556
Tuition & Fees	\$1,252,184	\$1,230,884
Fundraising & Auxiliary Income	\$283,629	\$307,733
Donations	\$128,728	\$90,848
Interest & PEEF Distribution <sup>(a)</sup>	\$77,920	\$139,359
Miscellaneous	\$76,827	\$79,743
	\$3,186,740	\$3,247,123
<b>Operating Expenses</b>		
Salaries & Benefits	\$2,321,541	\$2,202,087
Archdiocesan Assessments	\$199,229	\$204,521
Maintenance & Building Repairs	\$113,662	\$155,223
Utilities	\$110,766	\$141,737
Property/Casualty Insurance	\$78,021	\$80,299
Administrative	\$126,624	\$121,060
Books & Supplies	\$75,065	\$75,629
Miscellaneous	\$155,558	\$121,060
Altar & Liturgical Supplies	\$45,303	\$45,544
	\$3,225,769	\$3,147,679
<b>Net Operating Income</b>	<b>-\$39,029</b>	<b>\$99,444</b>
<b>Other Income</b>		
Insurance Recoveries	\$0	\$0
Sharing & Archdiocesan Collections	\$130,910	\$104,338
Bequests & Memorials	\$2,950	\$107,499
Annual Appeal Rebate	\$48,250	\$18,142
	\$182,110	\$229,979
<b>Other Expense</b>		
Sharing & Archdiocesan Payments	\$130,433	\$104,338
Capital Improvements	\$103,626	\$79,976
	\$234,069	\$184,314
<b>Net Other Income</b>	<b>-\$51,959</b>	<b>\$45,665</b>
<b>Net Income</b>	<b>-\$90,988</b>	<b>\$145,109</b>

<sup>(a)</sup>Does not include PEEF non cash market gain/loss