

Welcome to St. Norbert Religious Education

Attached are registration materials for the 2011-2012 school year. Please read the important highlights listed below prior to completing the paperwork. **New** students are to enclose a copy of their baptismal certificate and the *New Student Profile* (green form). Registration will not be processed before April 5th.

PLEASE NOTE BEFORE COMPLETING FORMS:

- Tuition Management Systems (TMS) handles all billing and payments. **Please do not include any checks or payment when returning registration.**
 - New families only, will have to complete the TMS forms but **all families should indicate their payment selection on the tuition copy enclosed.** TMS forms are available in the Religious Education office.
 - Class sizes are limited and there is a **6 student minimum** for any offered class. Classes falling short of the minimum may be cancelled and consolidated with another session. Class assignments are made on a first come, first served basis. Register early to assure your class preference.
 - **Weekly** sessions will be held on Monday afternoon at 4:30pm for grades K-5, Monday evening at 6:15pm for grades 1-8 and Wednesday evening at 6:15pm for grades K-8. Classes begin September 12, 2011. **Registration deadline for weekly classes is June 10, 2011.**
 - Intensive classes are an option for 6th, 7th and 8th graders. Choose just one session, either the spring or one of two summer options. In addition, **all** intensive students attend eleven Sunday evening classes September thru April. Make note of these Sunday evening dates listed below. Attendance for intensive is mandatory and may only be missed due to serious illness or events.
 - Intensive class options begin with the **Spring** Intensive. Spring classes will be held on Wednesday's, a change from last year when they were offered on Mondays. Class dates are: April 27, May 4, 11, 18, and 25 from 4:00-6:15pm plus attendance at 11 Sunday evening classes. **Spring Registration is due by April 18th.** There are two **Summer** options for Intensive along with attendance at the 11 Sunday evening classes. Session I will be held June 20-24 from 1:30-3:45pm
Session II will be held July 25-29 from 9:30-11:45am **Summer Registration is due by May 16, 2011.**
- Sunday dates for Intensive are:**
2011 - September 11 and 25, October 16, November 6 and 13, December 4
2012 - January 8 and 29, February 12, March 11, April 15
- Please complete the registration form with all necessary information including a **current, clearly written email address.** Also complete and submit the **tuition form, directory information and medical/photo release form.**
 - **Please carefully consider the options on the Volunteer form.** Our Religious Ed family relies on your support, generosity and diverse talents.

Each year of education is important, especially in Sacramental Preparation. Two years of class attendance is required to prepare for First Holy Communion, 1st and 2nd grades and for Confirmation, 7th and 8th grades. Parents choosing to skip a year in their child's religious education will need to complete home schooling assignments, to be turned in periodically, in order to be re-admitted to the program in a later grade.

Regular attendance to R.E. is essential, so choose your day carefully to keep conflicts to a minimum. Successful faith formation takes place primarily in the home and it is important that your child shares in your faith and Catholic traditions. We encourage Mass attendance as an important element of everyone's faith life.

We sincerely look forward to a rewarding year with our students and families.

PLEASE RETURN THIS FORM WITH REGISTRATION PAPERS

2011-2012 RELIGIOUS EDUCATION TUITION SCHEDULE

FAMILY NAME _____ Parish: _____ St. Norbert
_____ Our Lady of the Brook
_____ Other

PLEASE DO NOT SEND ANY MONEY AT THIS TIME; TMS WILL BILL YOU

This sheet is for your information only; we cannot accept any payments.

Book & Materials Fee per Child \$ 60.00 _____

Sacrament Activity Fee/Intensive fee

Confirmation (Grade 8) \$ 65.00 _____

Communion Fee (Grade 2) \$ 25.00 _____

Intensive fee \$ 40.00 _____

TOTAL: _____

TUITION - REGISTERED PARISHIONERS:

One Child \$ 250.00 _____

Two Children \$ 490.00 _____

Three or more children \$ 650.00 _____

TOTAL: _____

TUITION - OUT OF PARISH:

One Child \$ 500.00 _____

Two Children \$ 800.00 _____

Three or more children \$ 1,150.00 _____

TOTAL: _____

IMPORTANT INFO:

All tuition will be billed and collected by Tuition Management Systems. Returning families are already enrolled. However, you need to indicate if you will be making one payment for the entire amount or if you would like the installment plan for 6 monthly payments. There is no fee if you pay the entire amount with the first invoice; if you want the payment plan, it will cost an additional \$30.00. If you have any questions, please contact us.

Please retain a copy of this form for your records.

We will make one payment: _____

We will use the payment plan: _____

St. Norbert Religious Education

March, 2011

Dear Parent,

Please note that the following must be signed and returned to the RE office.

MEDICAL RELEASE

In the event that the undersigned cannot be reached and in the judgment of the Director of Religious Education or other appropriate staff member, there is a necessity for immediate examination and/or treatment of my child, I hereby request and authorize any of the aforesaid personnel to obtain for my child such medical services as are deemed necessary. I agree to assume the financial responsibility for any diagnosis or treatment and for medication deemed necessary.

Parent Signature

Date

Please sign and indicate your agreement for the Religious Education 2011-12 family directory.

Please publish our name, address and phone number in the R.E. Directory: Yes _____ No _____

I give my permission for my child to appear in class photos: Yes _____ No _____

Family Name: _____
(please print)

Signature : _____

Date: _____

St. Norbert Religious Education

Student Profile for NEW Students

Please Remember to Include a Copy of the Baptismal Certificate.

If your child was baptized at St. Norbert, we do not need a copy of the certificate.
Additional Profiles can be obtained in the Parish Office or by making a copy.

BAPTISMAL NAME OF STUDENT

ADDRESS _____ **PHONE** _____

DATE OF BIRTH _____ **PLACE OF BIRTH** _____
City State

DATE OF BAPTISM _____ **CHURCH** _____

ADDRESS OF CHURCH _____
Number Street City State Zip

DATE OF FIRST COMMUNION _____ **CHURCH** _____

DATE OF FIRST RECONCILIATION _____ **CHURCH** _____

PREVIOUS FORMAL RELIGIOUS EDUCATION (CIRCLE YEARS COMPLETED)

K - 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8

Father's Name _____ **Occupation** _____

Religion _____

Mother's Name _____ **Occupation** _____

First Maiden

Religion _____

Any HEALTH CONCERNS _____

Any LEARNING PROBLEMS _____

St. Norbert Parish Religious Education Program

2011-12 VOLUNTEER FORM

Volunteers are essential to our program. Please consider joining us in working with the children. Please note: New Archdiocesan regulations require all volunteers working with children three times a year or more to register for a background check and attend a 3 hour seminar on protecting our children.

Please indicate all areas of interest:

Teaching a class _____

Classroom aide _____

Substitute teaching _____

Classroom project helper _____

Helping with events _____

(Masses, Celebrations, pageants, etc.)

Being a Hall Monitor _____

Office Helper during class time _____

Sacramental Tutor: _____

HOSPITALITY: Be part of a committee to help with receptions.
Examples of some of the events are:

Reconciliation reception _____

3rd grade mass reception _____

Sharing a Meal Celebration (2nd grade parents) _____

2nd grade level Mass reception (2 weeks after FHC) _____

Confirmation family brunch (8th grade parents) _____

Confirmation Reception (7th grade parents) _____

Organize grade level service projects _____

(for more info, call Judy at 513-6717)

NAME: _____

Telephone No. _____ **E-mail Address:** _____

Children's grades & class days & times _____