

ST. NORBERT PARISH RELIGIOUS EDUCATION PROGRAM



Where two or three are gathered in my name
there I am in their midst.

Telephone: (847) 272-3086

Fax: (847) 513-6761

1809 Walters Avenue, Northbrook Illinois 60062-4594

April, 2009

Dear Parent,

Enclosed please find the registration materials for the 2009-2010 school year. If you have any questions about our curriculum or would like to see our textbooks, please feel free to call our office. New students need to enclose a copy of their baptismal certificate and a *New Student Profile*. If they were baptized at St. Norbert, please indicate this on the profile sheet and no certificate will be needed.

To better use the resources of St. Norbert and Our Lady of the Brook Parishes, we are combining the religious education programs. Spring, June Intensive and Fall class sessions will be held at St. Norbert Parish, but the facilities of OLB will be used on occasion. **The July summer Intensive will be held at Our Lady of the Brook.**

Please see the enclosed schedule of tuition and book fees. **Book, sacrament and/or intensive fees, if applicable, must be paid with the registration forms.** We are looking at a new method of tuition processing by an outside agency for those who prefer a payment plan. Details will be mailed to you soon. We do not want to exclude any students from our program. A financial aid form is enclosed for those who would like to request a tuition scholarship. Please consider supporting the program as a catechist, substitute catechist, hall monitor or office helper.

In planning for next year we are offering a choice of day and time for class.

K - 5	Monday	4:30 - 5:45 P.M.
1 - 8	Monday	6:15 - 7:30 P.M.
K - 8	Wednesday	6:15 - 7:30 P.M.

Jr. Hi Intensive option: choice of one of the following: **plus** 11 Sundays 6:45 - 8:15 P.M.

Spring Intensive 5 Mondays: April 27, May 4, May 11, May 18, June 1

Jr. Hi Intensive 6, 7 & 8 June 22-26 1:30 - 3:45 P.M.

Jr. Hi Intensive 6, 7 & 8 July 27 - July 31 9:30 - 11:45 A.M. At Our Lady of the Brook

See Further Information on the Intensive Program on the Reverse Side.

Class sizes are limited. Register early to assure your choice of day and time. Registration forms are required each year and are processed on a first come, first served basis for all sessions, including Jr. Hi. Intensive. Please be aware of our registration dates. We request that you register for the Spring intensive program by April 17. Summer Intensive forms are due May 15. Fall session registrations are due June 15.

Regular attendance at class is vital to successful faith formation. Choose your day carefully so conflicts will be kept to a minimum. Be aware that classes are occasionally held on nights when the public schools have the day off.

Religious education takes place primarily in the home. It is important that your child is sharing in your faith and Catholic traditions. Participation in the celebration of the Mass is an important element in our faith life. We encourage your attendance with your children.

Please sign and return the directory, medical release and photo approval form with your registration form.

Your name will not be included in the directory if we do not receive this form.

We are looking forward to a wonderful year with your children.

Sincerely,

Judy Klein
Director, Religious Education
Enc.
(3-22-09)

Jr. Hi Intensive Information

The Jr Hi Intensive program is an **alternative** to our weekly class sessions. Students in 6th, 7th and 8th grades meet for five two hour sessions during spring or summer and 11 classes on Sunday evenings. The students are encouraged to attend 5:30 PM mass with their parents; have pizza for dinner with their classmates and have class from 6:45 to 8:15 PM.

Students must be committed to attending every class unless seriously ill. Missed classes must be made up. Do not register for this option if you have Sunday conflicts. The Spring session is not suitable for students in sports or activities on Monday afternoons. Class dates are provided way in advance so you can make plans accordingly. Participation in the Intensive Program for this current year does not guarantee your place for the 2009-10 year. Registrations are dated as they come into the office and students are placed on a first come basis.

Registrations will not be processed before April 16.

The longer class session will require a high level of participation and cooperation and might not be suitable for all students. Teachers are still needed for this option. Please call the office if you are interested.

The Intensive dates are a choice of one of the following:

6, 7 & 8 grades	Spring: 5 Mondays, from 4 to 6:15 pm	
	April 27, May 4, May 11, May 18, June 1	
6, 7 & 8 grades	June 23 - 27	1:30 pm - 3:45 pm
6, 7 & 8 grades	July 28 - August 1	9:30 am - 11:45 am at OLB

The tentative Sunday dates are: FIRST SEMESTER

September	13
October	4 & 18
November	1 & 15
December	6

SECOND SEMESTER

January	24 & 31
February	21
March	14
April	11

Confirmation students will have additional commitments.
(3-22-09)

St. Norbert & Our Lady of the Brook Religious Education

April, 2009

Dear Parent,

Please note that the following must be signed and returned to the RE office.

MEDICAL RELEASE

In the event that the undersigned cannot be reached and in the judgment of the Director of Religious Education or other appropriate staff member, there is a necessity for immediate examination and/or treatment of my child, I hereby request and authorize any of the aforesaid personnel to obtain for my child such medical services as are deemed necessary. I agree to assume the financial responsibility for any diagnosis or treatment and for medication deemed necessary.

Parent Signature

Date

Please sign and indicate your agreement for the Religious Education 2009-2010 family directory.

Please publish our name, address and phone number in the R.E. Directory: Yes _____ No _____

I give my permission for my child to appear in class photos: Yes _____ No _____

Family Name: _____
(Please print)

Signature: _____

Date _____

PLEASE RETURN THIS FORM WITH REGISTRATION PAPERS

2009-2010 RELIGIOUS EDUCATION TUITION SCHEDULE

FAMILY NAME _____ Parish: _____ St. Norbert
_____ Our Lady of the Brook
_____ Other

Book, Sacrament & Intensive Fees Must Be Returned with Registration Forms

Book & Materials Fee per Child \$ 55.00 _____
Sacrament Activity Fee/Intensive Dinner fee
Confirmation (Grade 8) \$ 65.00 _____
Communion Fee (Grade 2) \$ 25.00 _____
Intensive fee \$ 40.00 _____

TUITION - REGISTERED PARISHIONERS:

One Child \$ 245.00 _____
Two Children \$ 480.00 _____
Three or more children \$ 645.00 _____
TOTAL: _____

TUITION - OUT OF PARISH:

One Child \$ 500.00 _____
Two Children \$ 800.00 _____
Three or more children \$ 1,150.00 _____
TOTAL: _____

Check Enclosed for \$ _____

CREDIT CARD PAYMENT OPTION: Please note a 4.00% fee will be assessed on all charges.

Please charge my credit card: Amount \$ _____
Processing fee of 4.00%: \$ _____
TOTAL: \$ _____

Name on card: _____

Account no: _____

Expiration Date: _____ Pin no. on back of card: _____

Student Aid Form 2009 - 2010

A PARENT, GUARDIAN or OTHER ADULT

Responsible for Tuition

Check one:

Father Mother Stepfather Stepmother Other Adult

Last Name	First Name	MI
SS#	Age	Area Code Home Phone
Address		Apt. #
City	State	Zip
Area Code, Work Phone		E-mail address
Employed by		How long?

B PARENT, GUARDIAN or OTHER ADULT

Responsible for Tuition

Check one:

Father Mother Stepfather Stepmother Other Adult

Last Name	First Name	MI
SS#	Age	Area Code Home Phone
Address		Apt. #
City	State	Zip
Area Code Work Phone		E-mail address
Employed by		How long?

C DEPENDENTS (Do not leave blank)

Number of dependent children who will attend a tuition charging school: daycare, Pre-K, elementary school, secondary school, or college in the fall of 2009. _____
 Please list all dependent children in order of oldest to youngest, including college students

1	Dependent Last Name	Dependent First Name	MI	Age	Name of school student plans to enter in the fall of 2009 (Please do not abbreviate)	Grade in the fall of 2009	Applying for Aid? (check one)		Amount I/We can pay toward tuition	Tuition charged yearly per student	Office Use Only
					City/State		Yes	No			
1											
2											
3											
4											
5											

St. Norbert Tuition Assistance

Thank you for taking the time to complete this request. Your response will be kept confidential and you will receive a letter of confirmation of the tuition assistance.

St. Norbert Parish community embraces all members. Your participation and contribution of time, talent and treasure is recognized and appreciated. If you have any questions or concerns, please feel free to contact Judy Klein, Fr. Bill or Fr. Bob.

St. Norbert/Our Lady of the Brook RELIGIOUS EDUCATION

Student Profile for NEW Students

PLEASE REMEMBER TO INCLUDE A COPY OF THE BAPTISMAL CERTIFICATE.

If your child was baptized at St. Norbert, we do not need a copy of the certificate.

Additional Profiles can be obtained in the Parish Office, by calling the office at 272-3086 or by making a copy.

BAPTISMAL NAME OF STUDENT _____

ADDRESS _____ PHONE _____

DATE OF BIRTH _____ PLACE OF BIRTH _____

DATE OF BAPTISM _____ CHURCH _____
City State

ADDRESS OF CHURCH _____
Number Street City State Zip

DATE OF FIRST COMMUNION _____ CHURCH _____

DATE OF FIRST RECONCILIATION _____ CHURCH _____

PREVIOUS FORMAL RELIGIOUS EDUCATION (CIRCLE YEARS COMPLETED)

K - 1 - 2 - 3 - 4 - 5 - 6 - 7 - 8

Father's Name _____ Occupation _____

Religion _____

Mother's Name _____ Occupation _____

First Maiden

Religion _____

Any HEALTH CONCERNS _____

Any LEARNING PROBLEMS _____

St. Norbert Parish & Our Lady of the Brook Religious Education Program

2009 -10 VOLUNTEER FORM

Volunteers are essential to our program. Please consider joining us in working with the children. Please note: New Archdiocesan regulations require all volunteers working with children three times a year or more to register for a background check and attend a 3 hour seminar on protecting our children.

Please indicate all areas of interest:

Teaching a class _____

Classroom aide _____

Substitute teaching _____

Classroom project helper _____

Helping with events _____
(Masses, Celebrations, pageants, etc.)

Being a Hall Monitor _____

Office Helper during class time _____

Sacramental Events:

Tutor _____

Confirmation Reception (7th grade parents) _____

Sharing a Meal Celebration (2nd grade parents) _____

Confirmation family brunch (8th grade parents) _____

NAME: _____

TELEPHONE NO: _____

Children's grades & class days _____